

Willamette Valley Christian School

Middle School/High School Principal

JOB POSTING

Job Details

Middle School/High School Principal

Responsibilities:

- Evaluate employees of the secondary division by using formal and informal evaluation and by holding evaluation conferences for staff members.
- Meet regularly with middle school and high school teachers to ensure coordination of programs and prompt problem resolution.
- Interview both the middle school and high school students seeking enrollment and the parents of those students.
- Attend all Special Education Service Plan meetings for secondary students.
- Create a system of earned restoration for past behavioral issues, rewarding and encouraging positive outcomes after negative behavior situations.
- Initially interview all secondary teacher candidates.
- Create a system for teachers on how to manage behavior on a daily basis and reward positive outcomes.
- Annually evaluate the middle school and high school staff and provide each employee with a written evaluation. Provide appropriate information to the administrator regarding the evaluations.
- Mentor all new middle school and high school teachers.
- Keep the administrator informed on the issues, needs and operation of the middle school and high school.
- Provide leadership in the supervision of staff, improvement of instruction, and selection of curriculum.

Requirements:

- Bachelor's Degree
- Degree in education
- Three years of teaching at the secondary level

WVCS employees are expected to fully engage in the stated mission of the school, "to provide students with a Christ-centered education that maintains high academic standards in a safe nurturing environment; to partner with parents in the training and education of their children; to provide students with the spiritual and educational foundations that will enable them to be godly, knowledgeable, and courageous adults; to equip students to *impact their world for Christ.*" Must pass a background check and be willing to sign the WVCS Statement of Faith.

Salary: TBD

Benefits:

- 75% tuition benefit
- Free daycare (ages 3+)
- Health Benefits

Instructions to Apply:

- Complete the WVCS Application. Email questions to: dtipton@wvcs.org